Date

To whom it may concern,

THIS LETTER IS TO STATE THAT:

**Person name**, staff member at the University of Vic – Central University of Catalonia, has been accepted to participate in the Erasmus+ programme for **teaching/training** purposes at the **host institution** from the **start date** to the **end date**.

*[Only for teaching purposes]* Number of teaching hours to be carried out: X

In witness whereof I sign this letter.

Signature and stamp

Name

Position